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| **Resume Title** | **:** | BipinCV |
|  | **:** | BIPIN BIHARI DAS  e-mail:-just\_bipin@rediffmail.com  Permanent Address :  At : Ostapur,  Po : Khanda Sahi,  P.S. : Kakatpur,  Dist : Puri  Pin : 752119  Orissa.  Cell No:-9938397158   Present Address :  Gupta Cables Pvt. Ltd.  Cuttack Road  Bhubaneswar  Orissa.  Phone No. : (0674)-2313898  Cell : 9938397158/9338667609    CAREER OBJECTIVES:  A Respective career where I can use my diversified skill, ability and  Experience to the best of the organization.   Qualification:-   Academic : Matriculation from Binayak Dev High School,Naiguan,Astarang   : CHSE from Mangala Mahavidyalay,Kakatpur   : Graduation under Utkal University,Vanivihar,BBSR  : MA Public Administration  Computer : Diploma&PG Diploma from Softech Computer,Kakatpur  Experience : 1 year Experience in Utkal Pumps (P)Ltd,BBSR in Accounts  with Tally Package(3.11&6.2) from Feb’99 to Nov’99   COMPANY : GUPTA CABLES (P) LTD.   DESIGNATION : Account Executive/Cashier   JOB PROFILES :Cash handle, cash reconciliation, daily cash balance  update with manual and computerize in FoxPro package from Dec 1999 to till 2008,  Well versed with modern accounting systems and procedure, Experience in managing a wide spectrum of finance and accounts, credit control, cash flow management, relationship management skills and abilities in liaising with Bank and all type of Bank entry i.e cash, JV, Party bill payment & recd entry, bill released, Interest calculation and compare with Bank statement, purchase and sales & miscellaneous entry in SAP from 2011 to till date  Well Proficiency in finance module of ERP Package & SAP    Gupta Cables (P) Ltd. Was established in 1961. It is an ISO certified Company and one of the largest manufacturers of overhead Electrical transmission line conductors including Extra High Voltage (EHV) Conductors in India.        Current Location: Bhubaneswar  Current CT : 2.65 Lacs/PA  Total experience: 14.4 years Expectation : Accountant cum Cashier Notice Period : 3 months Joining Period :  Belong to (Native place): Puri Dist  Require time for attend interview: 1 month Leave Available: 18 days Reference:-  Mention two References either form your present company or from previous company. (Name / Designation/ Department/ Company Name/ Contact Number) 1. Utkal Pumps Pvt Ltd,Bhubanswar  2.Gupta Power Infrastructure Ltd,Bhubaneswar  Location Preference: Anywhere in Orissa/India   Computer Exposures:  Platform/Environments: : Pentium PCs,IBM PC compatibles.  Network/Operating systems : Dos(6.2),Windows 98,XP,LAN,NT  Languages : BASIC,C++  Rdbms/DBMS : dBase III, Foxpro 2.6,MS-Access  Application Packages : M.S-Word,Excel & PowrPoint,ERP  Application Interface : Visual Basic 6.0,Tally(3.11&7.2)    Web Exposures:  Web Languages : Internet,HTML   PERSONAL DETAILS:   Date of Birth : 15.01.1977  Father’s Name : Laxmidhar Das  Sex : Male  Nationality : Indian  Martial status : Married  Language Known : Oriya, English & Hindi  (Read, Write & Speak)   DECLARATION:- I Hereby declare that the above statements is true and to the best of my knowledge and belief.  Signature  (Bipin bihari Das) |
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