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| **Resume Title**  | **:**  | BipinCV    |
|  | **:**  | BIPIN BIHARI DAS e-mail:-just\_bipin@rediffmail.com Permanent Address : At : Ostapur, Po : Khanda Sahi, P.S. : Kakatpur, Dist : Puri Pin : 752119 Orissa. Cell No:-9938397158 Present Address : Gupta Cables Pvt. Ltd. Cuttack Road Bhubaneswar Orissa. Phone No. : (0674)-2313898 Cell : 9938397158/9338667609 CAREER OBJECTIVES: A Respective career where I can use my diversified skill, ability and Experience to the best of the organization. Qualification:- Academic : Matriculation from Binayak Dev High School,Naiguan,Astarang : CHSE from Mangala Mahavidyalay,Kakatpur : Graduation under Utkal University,Vanivihar,BBSR : MA Public AdministrationComputer : Diploma&PG Diploma from Softech Computer,Kakatpur Experience : 1 year Experience in Utkal Pumps (P)Ltd,BBSR in Accounts with Tally Package(3.11&6.2) from Feb’99 to Nov’99 COMPANY : GUPTA CABLES (P) LTD. DESIGNATION : Account Executive/Cashier JOB PROFILES :Cash handle, cash reconciliation, daily cash balance update with manual and computerize in FoxPro package from Dec 1999 to till 2008, Well versed with modern accounting systems and procedure, Experience in managing a wide spectrum of finance and accounts, credit control, cash flow management, relationship management skills and abilities in liaising with Bank and all type of Bank entry i.e cash, JV, Party bill payment & recd entry, bill released, Interest calculation and compare with Bank statement, purchase and sales & miscellaneous entry in SAP from 2011 to till dateWell Proficiency in finance module of ERP Package & SAP Gupta Cables (P) Ltd. Was established in 1961. It is an ISO certified Company and one of the largest manufacturers of overhead Electrical transmission line conductors including Extra High Voltage (EHV) Conductors in India. Current Location: Bhubaneswar Current CT : 2.65 Lacs/PATotal experience: 14.4 yearsExpectation : Accountant cum CashierNotice Period : 3 monthsJoining Period : Belong to (Native place): Puri Dist Require time for attend interview: 1 monthLeave Available: 18 daysReference:- Mention two References either form your present company or from previous company.(Name / Designation/ Department/ Company Name/ Contact Number)1. Utkal Pumps Pvt Ltd,Bhubanswar2.Gupta Power Infrastructure Ltd,Bhubaneswar Location Preference: Anywhere in Orissa/India Computer Exposures: Platform/Environments: : Pentium PCs,IBM PC compatibles. Network/Operating systems : Dos(6.2),Windows 98,XP,LAN,NT Languages : BASIC,C++ Rdbms/DBMS : dBase III, Foxpro 2.6,MS-Access Application Packages : M.S-Word,Excel & PowrPoint,ERP Application Interface : Visual Basic 6.0,Tally(3.11&7.2) Web Exposures: Web Languages : Internet,HTML PERSONAL DETAILS: Date of Birth : 15.01.1977 Father’s Name : Laxmidhar Das Sex : Male Nationality : Indian Martial status : Married Language Known : Oriya, English & Hindi (Read, Write & Speak) DECLARATION:- I Hereby declare that the above statements is true and to the best of my knowledge and belief.   Signature (Bipin bihari Das) |
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